

September 21, 2023

The Rusk County Emergency Service District #1 met on this date at 6:36 p.m. with Board President David Burks presiding. Board Members present were Brian Bathke, Gloria Dooley, Jiffy Dukes and Wayne Griffith. The meeting was opened with a prayer from Tommy Brock followed by the pledge to the American flag.

A roll of departments present was recorded as follows: Carlisle, Church Hill, Crims Chapel, Elderville, Eastside, Garrison, Henderson, Rusk County Rescue, Kilgore Rescue, Laneville, Mt. Enterprise, New London and Overton. Departments recorded as absent were: Texas Forest Service, Kilgore, New Salem, Reklaw and Tatum.

The minutes of the previous meeting were then presented to the Board for their consideration and approval as emailed. A motion to approve as emailed was made by Board Member Jiffy Dukes, and duly seconded by Board Member Wayne Griffith. The motion passed with a unanimous vote of the Board.

The financial report was then presented to the Board for their consideration and approval by Board Administrative Assistant Jeanine Rounsavall. She reported a beginning balance in the District's checking account in the amount of \$641,710.39, and after deposits and disbursements, an ending balance in the amount of \$584,478.45; the General Money Market account showed a beginning balance in the amount of \$1,805,875.45, one transfer of \$60,992.00 and interest earned in the amount of \$4,581.41, for an ending balance in the amount of \$1,612,108.72; the Reserve Money Market account showed a beginning balance in the amount of \$33,223.43, with interest earned in the amount of \$84.38, for an ending balance in the amount of \$33,307.81; the Obligations Money Market account showed a beginning balance in the amount of \$497,264.40 with a deposit in the amount of \$60,992.00 and interest earned in the amount of \$1,267.93, for an ending balance in the amount of \$696,880.47; and the Construction account showed one draw payment made in the amount of \$365,729.10. Also included with the report was budget versus actual; profit and loss versus actual; department breakdowns and reconciliations on all accounts. On a motion made by Board Member Brian Bathke, and duly seconded by Board Member Jiffy Dukes, the financial report was approved as presented with a unanimous vote.

The payment of bills was then presented to the Board for their consideration and approval by Board Administrative Assistant Jeanine Rounsavall. She read aloud all checks written during the month and there were no questions or discussion. On a motion made by Board Member Wayne Griffith, and duly seconded by Board Member Jiffy Dukes, the payment of bills was approved with a unanimous vote of the Board.

Under Old Business the only item was to consider, discuss and possibly approve any pending items regarding the remodel of the training facility. Board Member Gloria Dooley presented a quote from JDS for the control/low voltage wiring that was not part of the approved drawings in the amount of \$12,886.37. A motion to approve was made by Board Member Jiffy Dukes, and

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duly seconded by Board Member Brian Bathke. The motion passed with a unanimous vote. The Board then reviewed an internet cost on pallets of 6 foot tables at a cost of \$275 per pallet (15 tables per pallet) located at the Federal Surplus warehouse in Ft. Worth. It was agreed that this purchase would reduce the cost of tables from \$50 each to \$18.33 each and was well worth the trip to get them. A motion to purchase 4 pallets was made by Board Member Gloria Dooley, and duly seconded by Board Member Brian Bathke. The motion passed with a unanimous vote.

The first item under New Business was to consider and possibly approve a quoted estimate from Westex Welding on the brush truck build-out for the Crims Chapel VFD at a cost of \$58,181.36. As it appeared that the build-out was within the District's specifications, a motion to approve was made by Board Member Jiffy Dukes, and duly seconded by Board Member Brian Bathke. The motion passed with a unanimous vote of the Board.

The next item under New Business was to consider and possibly approve the reimbursement to the Eastside VFD for one set of dual gear at a cost of \$3,391.69 with a cost to the ESD of \$3,000.00. A motion to approve the gear purchase was made by Board Member Gloria Dooley, and duly seconded by Board Member Jiffy Dukes. The motion passed with a unanimous vote. Reimbursement will be made upon receipt of invoice and check copy from the department.

The next item under New Business was to consider and possibly approve reimbursement to the Carlisle VFD for the cost to repair the cascade unit in the amount of \$843.57. A motion to approve the reimbursement was made by Board Member Brian Bathke, and duly seconded by Board Member Wayne Griffith. The motion passed with a unanimous vote of the Board. Reimbursement will be made upon receipt of check copy from the department.

The next item under New Business was to consider and possibly approve an Interlocal Agreement for Use of Public Safety Communications Systems with Harris County for the 700/800 TexWarn System. Board Member Gloria Dooley explained that the District needed this ILA in place before we could secure an ILA with UT Health to use their portals when we launch our new radios. A motion to approve was made by Board Member Jiffy Dukes, and duly seconded by Board Member Brian Bathke. The motion passed with a unanimous vote.

The last item under New Business was to consider and possibly approve an ESD Radio Policy for use in the District. Board Member Gloria Dooley asked that the Board use the policy sent to each of them to begin the process of a completed policy to establish in the District due to the capital investment the District is making in the TexWarn System for all of the volunteer departments. A motion was made for the Board to review the policy and be prepared to discuss a detailed policy at the October meeting. The motion was duly seconded by Board Member Jiffy Dukes and passed with a unanimous vote of the Board. All radios have been received and all units will be programmed and delivered to departments once we have approval and access to

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the system from UT Health.

Under public comments Board Member Gloria Dooley asked departments to please include the ESD logo on the Facebook pages and she also reminded everyone that the 3rd quarter would be ending on September 30th and to please have quarterly reports ready and transmitted by the 10th of October. Tina Dukes announced that Laneville would be ordering 2 sets of dual gear for new members. Kerry Robinson introduced the new Fire Chief for the Church Hill VFD, Lyndell Pearson.

There being no further business to come before the Board at this time, a motion to adjourn was made by Board Member Jiffy Dukes, and duly seconded by Board Member Brian Bathke. On a unanimous vote of the Board, the meeting was adjourned at 7:13 p.m.

Secretary

President