

October 19, 2023

The Rusk County Emergency Service District #1 met on this date at 7:08 p.m. with Board President David Burks presiding. Board Members present were Brian Bathke, Gloria Dooley, Jiffy Dukes and Wayne Griffith. The meeting was opened with a prayer from Jeremy Bozeman followed by the pledge to the American flag.

A roll call of departments present was recorded as follows: Carlisle, Church Hill, Crims Chapel, Eastside, Elderville, Garrison, Henderson, Rusk County Rescue, Kilgore, Kilgore Rescue, Laneville, Mt. Enterprise, New London, New Salem, Overton and Tatum. Departments recorded as absent were: Texas Forest Service and Reklaw.

The minutes of the previous meetings were then presented to the Board for their consideration and approval as emailed. On a motion from Board Member Jiffy Dukes, and duly seconded by Board Member Brian Bathke, the minutes were approved as emailed by a unanimous vote of the Board.

The financial report was then presented to the Board for their consideration and approval by Board Administrative Assistant Jeanine Rounsavall. She reported a beginning balance in the District's checking account in the amount of \$607,113.55, and after deposits and disbursements, an ending balance in the amount of \$312,993.15; the General Money Market account showed a beginning balance in the amount of \$1,749,464.86 with one transfer to Obligations and interest earned in the amount of \$4,110.54, for an ending balance in the amount of \$1,616,219.26; the Reserve Money Market account showed a beginning balance in the amount of \$33,307.81, with interest earned in the amount of \$82.13, for an ending balance in the amount of \$33,389.94; and the Obligations Money Market account showed a beginning balance in the amount of \$559,524.33, with one deposit of \$139,939.00 and interest earned in the amount of \$1,582.86, for an ending balance in the amount of \$698,463.33. Also included with the report was a budget versus actual; profit and loss versus actual; department breakdowns and reconciliations on all accounts. On a motion made by Board Member Wayne Griffith, and duly seconded by Board Member Jiffy Dukes, the financial report was approved as presented by a unanimous vote.

The payment of bills was then presented to the Board for their consideration and approval by Board Administrative Assistant Jeanine Rounsavall. She read aloud all checks written during the month and there were no questions or discussion. On a motion made by Board Member Brian Bathke, and duly seconded by Board Member Jiffy Dukes, the payment of bills was approved with a unanimous vote of the Board.

Under Old Business the first item was to consider, discuss and possibly approve any pending items regarding the remodel of the training facility. Board Member Brian Bathke presented a contract to the Board for the digital management of the generator so that no one would have to check on the generator. After a brief discussion a motion to approve the initial contract and then an annual contract for a lesser amount, was made by Board Member Gloria Dooley, and

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duly seconded by Board Member Brian Bathke. The motion passed with a unanimous vote. Board Member Gloria Dooley then presented to the Board an annual contract with Ubeo for rental of a copier that would include ink, toner, maintenance, etc. for \$150.00 per month. A motion to accept the contract was made by Board Member Gloria Dooley, and duly seconded by Board Member Jiffy Dukes. The motion passed with a unanimous vote of the Board. Board Member Gloria Dooley reported that the building had passed the dry-in inspection and that the drywall contractor was working on finishing the drywall and taping and floating; ceramic tile prep would start the next week, the door package-with the exception of the rollup doors-was ready; and the rock work would be finished the next week. Internet is to the site and she is looking for flag poles for the exterior of the building. Board Members Brian Bathke and Jiffy Dukes will meet on Monday to stake out the fencing and Board Member Brian Bathke will meet with the fencing rep, David Harris, on Wednesday to go over the site. Fencing is scheduled to begin the week of November 6th.

The last item under Old Business was to consider and possibly approve an ILA with the City of Kilgore Regarding The Imposition and Collection of Sales and Use Tax. The Board reviewed the amended ILA and found no further changes needed. A motion to approve the ILA was made by Board Member Gloria Dooley, and duly seconded by Board Member Jiffy Dukes. The motion passed with a unanimous vote.

The first item under New Business was to consider and possibly approve reimbursement to the Laneville VFD for PPE gear for new members in the amount of \$8,742.61. A motion to approve the gear purchase was made by Board Member Wayne Griffith, and was duly seconded by Board Member Brian Bathke. The motion passed with a majority vote with Board Member Jiffy Dukes abstaining.

The next item under New Business was to consider and possibly approve a cost share with the City of Kilgore in the amount of \$110,000.00 for the purchase of a new pumper/engine for station #2. Chief Ryan Riley presented the request and after a brief discussion a motion to approve the cost share was made by Board Member Jiffy Dukes, and was duly seconded by Board Member Wayne Griffith. The motion passed with a unanimous vote of the Board.

The next item under New Business was to consider and possibly approve ESD patches and logo stickers for county departments. Board Member Gloria Dooley requested the Board's approval to order and purchase these items once she had a count from the departments. A motion to approve the request was made by Board Member Gloria Dooley, and duly seconded by Board Member Jiffy Dukes. The motion passed with a unanimous vote.

The next item under New Business was to consider and possibly approve increasing the ESD cost share on bunker gear from \$3,000.00 to \$4,000.00 per set. The request was made by Board

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Member Gloria Dooley who noted that in the past year the cost of PPE had increased and that all departments now ordering gear were exceeding the \$3,000.00 per set limit. A motion to approve the increase was made by Board Member David Burks, and duly seconded by Board Member Jiffy Dukes. The motion passed with a unanimous vote of the Board.

The next item under New Business was to consider and possibly approve moving the December meeting date to either the 14th or 28th of December rather than December 21st. After everyone checked their calendars, a motion to move the meeting date to December 14th was made by Board Member Jiffy Dukes, and duly seconded by Board Member Gloria Dooley. The motion passed with a unanimous vote.

The last item under New Business was to consider and possibly approve the purchase of a digital repeater as a backup/emergency repeater for the District. After a brief discussion it was determined that the item should be tabled until we knew if the old repeater could be repaired. It was note that the old repeater had been in use since 2007 and that parts were not available. Used repeaters could be purchased but repairs were not usually possible since parts had not been made since 2017. A motion to table was made by Board Member Jiffy Dukes, and duly seconded by Board Member Brian Bathke. The motion passed with a unanimous vote.

Under public comments Board Member Gloria Dooley reminded everyone to pickup brochures on the Sales and Use tax election; that vehicles insurance cards were attached to quarterly run checks; requested permission for the ESD to join the area Chamber of Commerce; informed the Board that registration for the annual SAFE-D conference would open in November and all Board Members indicate a desire to attend the meeting in Irving on Feb.22-24; and reported on damages to the Fire Marshal vehicle due to a road closure and the estimated cost to repair was around \$2,000.00 and an insurance claim would not be filed. Board Member Jiffy Dukes reminded everyone about the Laneville VFD annual barbeque, auction, concerts and street dance starting at 11 a.m. on the 21st and that he was available to talk to any group for the departments regarding the upcoming Sales and Use Tax election.

There being no further business to come before the Board at this time, a motion to adjourn was made by Board Member Brian Bathke, and duly seconded by Board Member Wayne Griffith. On a unanimous vote of the Board, the meeting was adjourned at 8:06 p.m.

Secretary

President